

## **COVID-19 UPDATE**

As news continues to emerge about the COVID-19 virus pandemic, Benhoff Insurance Agency, Inc. want to assure you that we are taking necessary steps to minimize disruption to business with us.

Employees are working from home to ensure safe social distancing at the office while still being available to you. We are essentially implementing our disaster recovery plan. You will still be able to call our agency number and an attendant will help with your policy to make a payment, make a change, or answer a question.

These are some major changes that we have made so far, but we all know this is an evolving situation. If we need to make further changes, to keep our employee's safe, and business operational, we will. We will continue to work to minimize disruption for you and we thank you for your business and for your understanding.

Sincerely,

Bruce & Cindy Benhoff